

**OFFICIAL BOARD MINUTES FOR May 15, 2012
TELECONFERENCE**

Members Present: Mel Harrington, President
Steven Lindquist, Secretary/Treasurer
Todd Herrboldt, Member
Ginger Johnson, Member
Rebecca Grandpre, Vice President
David Nielsen, Lay Member

Members Absent: Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary
Paula Spargur, Executive Assistant
Christine Knapp, NASW

President Harrington called the meeting to order at 11:02 AM MT. Harrington called for corrections or additions to the agenda.

Corrections or Additions to the Agenda: There were no corrections or additions to the agenda.

Approval of the Minutes from March 6, 2012 and April 20, 2012: Herrboldt moved and Lindquist seconded to approve minutes from March 6, 2012 and April 20, 2012. Motion carried by unanimous vote.

FY Financial Update: Tellinghuisen reported fiscal year to date figures as of March 31, 2012: revenue of \$94,633.05, expenses of \$73,623.44 and cash balance of \$116,256.39. Grandpre moved and Johnson seconded to approve the FY Financial Update. Motion carried by unanimous vote.

Johnson moved and Grandpre seconded to enter executive session at 11:07 AM MT to discuss Complaints/Investigations, CSW-PIP Contract Approvals, and CSW-PIP Applicant Approvals. Motion carried by unanimous vote. Knapp exited the meeting. Johnson moved and Herrboldt seconded to exit executive session at 11:14 AM MT. Motion carried by unanimous vote. Knapp joined the meeting.

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Complaints/Investigations Update:

#251- pending

CSW-PIP Contract and Applicant Approvals:

Lecy, N.: Herrboldt moved and Nielsen seconded to approve supervision beginning March 23, 2012. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

Coad, M.: Lindquist moved and Grandpre seconded to approve CSW-PIP licensure upon receiving transcripts and a passing score on the ASWB Clinical Exam. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

Houfek, M.: Johnson moved and Grandpre seconded to approve CSW-PIP licensure upon receiving one additional favorable reference letter. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

Kinzell, K.: Lindquist moved and Herrboldt seconded to approve CSW-PIP licensure Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

Ling, B.: Lindquist moved and Herrboldt seconded to approve CSW-PIP licensure Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

ASWB Clinical Examination: Herrboldt moved and Lindquist seconded to only accept the ASWB Clinical Examination for the CSW-PIP level of licensure as of January 1, 2012. Motion carried by unanimous vote.

ASWB Spring Meeting Report: Tellinghuisen and Johnson reported on the ASWB Spring Meeting. The focus of the meeting was E-therapy. Tellinghuisen volunteered to serve on a committee which will develop training for new administrators. The Board will add E-therapy to the next in person meeting.

Electronic Verification of Licensure: Spargur reported that Electronic Verification of licensure was discussed at the Administrator's Forum. The Board agreed that we would accept electronic verification of licensure upon verifying the source.

Schedule Next Board Meeting: The next Board meeting is tentatively scheduled for July 17, 2012 at 12:00 PM CT / 11:00 AM MT. Lindquist moved and Herrboldt seconded to enter executive session at 11:47 AM MT to discuss the RFP decision. Motion carried by unanimous vote. Knapp, Tellinghuisen and Spargur exited the call. Johnson moved and Herrboldt seconded to exit executive session at 12:48 PM MT. Motion carried by unanimous vote. The Board scheduled an additional meeting for May 17, 2012 at 8:00 AM CT to continue discussion regarding the RFP.

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Respectfully submitted,

Steven Lindquist, CSW-PIP
Secretary/Treasurer