

**OFFICIAL BOARD MINUTES FOR March 4, 2014  
TELECONFERENCE**

Members Present:            Todd Herrboldt, President  
                                 Mel Harrington, Member  
                                 Ginger Johnson, Vice-President  
                                 David Nielsen, Secretary-Treasurer  
                                 Karen Chesley, Member  
                                 Jennifer Gray, Member

Members Absent:            Cindy Steele, Lay Member

Others Present:            Carol Tellinghuisen, Executive Secretary  
                                 Paula Spargur, Executive Assistant  
                                 Erika Buchholz, Executive Assistant  
                                 Brooke Templeton, Director of Constituent Services,  
                                 Department of Social Services  
                                 Terry Werner, NASW

President Herrboldt called the meeting to order at 11:05 AM MT. Herrboldt called for corrections or additions to the agenda.

**Corrections or Additions to the Agenda:** The Board moved items 4-6 under item 12.

**Approval of the Minutes from January 7, 2014:** Johnson moved and Nielsen seconded to approve the minutes from January 7, 2014. Motion carried by unanimous vote.

**FY Financial Update:** Spargur reported fiscal year to date figures as of January 31, 2014: revenue of \$80,674.89, expenses of \$51,681.12 and cash balance of \$143,813.80. The Board approved the financial report as presented.

**Executive Secretary Contract Approval:** Tellinghuisen requested to renew the current contract with a 3% increase for FY 2015. Harrington moved and Nielsen seconded to approve the contract. Motion carried by roll call vote; Herrboldt, yes; Johnson, yes; Harrington, yes; Nielsen, yes; Gray, yes, Chesley, yes.

**ASWB Spring Education Meeting:** The board discussed sending a board member and board staff to the ASWB Spring Education Meeting. The board also discussed new board member training provided through ASWB.

**Legislative Changes:** The Board decided to hold an in person meeting to discuss possible revisions of the law.

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**Supervision Form:** Johnson updated the board on the progress of the revision of the supervision form. The form will be discussed during the in person meeting.

**Schedule Next Board Meeting:** The board tentatively scheduled the next meeting for May 30, 2014 in either Pierre or Deadwood.

Templeton and Werner exited the meeting at 11:48 AM MT.

Johnson moved and Nielsen seconded to enter executive session at 11:48 AM MT to discuss Complaint/Investigations and CSW-PIP Contract. Motion carried by unanimous vote. Johnson moved and Chesley seconded to exit executive session at 11:57 AM MT. Motion carried by unanimous vote.

**Complaints/Investigations Update:**

**#255-** Herrboldt recommended to dismiss complaint #255 based on lack of substantive evidence. Harrington moved and Nielsen seconded to dismiss complaint. Motion carried by roll call vote; Herrboldt, yes; Johnson, yes; Harrington, yes; Nielsen, yes; Gray, yes, Chesley, yes.

**#256-** Harrington reported complaint is pending.

**CSW-PIP Contract Approvals:**

Kohler, C.: Harrington moved and Nielsen seconded to approve supervision beginning February 5, 2014. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Herrboldt, yes; Harrington, yes.

Johns, S.: Harrington moved and Nielsen seconded to approve supervision beginning February 26, 2014. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Herrboldt, yes; Harrington, yes.

Bunkers, J.: Harrington moved and Nielsen seconded to approve supervision beginning January 21, 2014. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Herrboldt, yes; Harrington, yes.

Nielsen moved and Gray seconded to adjourn the meeting at 12:00 PM MT. Motion carried by unanimous vote.

Respectfully submitted,

David Nielsen  
Secretary/Treasurer