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**OFFICIAL BOARD MINUTES FOR January 18, 2016**  
**Teleconference**

Members Present:            Todd Herrboldt, President  
                                     Sharon Stratman, Member  
                                     Karen Chesley, Member  
                                     Michael Forgy, Member

Members Absent:            David Nielsen, Secretary/Treasurer  
                                     Cindy Steele, Lay Member  
                                     Jennifer Gray, Member

**Others Present:** Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen Geddes, Executive Assistant; Carrie Srstka, Assistant Attorney General; Carole Boos, Senior Staff Attorney, Department of Human Services; Justin Pierson, Senior Policy Analyst; Jenae Hansen, NASW; Lisa Stanley

President Herrboldt called the meeting to order at 11:04 AM MT.

**Proposed Applied Behavior Analyst Licensing Legislation:** Srstka advised the Board needs to have a recommendation by the subcommittee to either approve or disapprove the legislative recommendations and would then vote at a following meeting. It was discussed that the Governor's workgroup taskforce committee had recommended proceeding forward with legislation under the Social Work Board. Tellinghuisen stated she thought that Herrboldt and Forgy with Tellinghuisen, Srstka and Boos present were a subcommittee of the working taskforce group for the Governor's bill and that it was up to the Governor or Legislative Research to determine procedure. Pierson agreed and advised he thought a vote should be taken today. Herrboldt asked to go over the changes to the proposed legislation. Boos advised Department of Labor has added changes and the draft has been to Legislative Research Council for review on form and style. Herrboldt questioned how the rules would be handled. Tellinghuisen advised the legislation was originally going in as a package and asked for clarification if the Board would still have Boos' services for drafting of the rules. Boos made a personal commitment to draft the administrative rules. Following discussion, the Board advised they were happy with the changes. Forgy asked for one more revision to eliminate conflicting language. Herrboldt questioned if the Board should vote since there was some confusion on the definition of the subcommittee.

Srstka advised since all was not clear on how the subcommittee was formed, the vote should be taken at the next meeting under abundance of caution so the Board is not challenged. Boos advised that the legislation has been forwarded to the Legislative Research Council for first review and legislators who were a part of the Workgroup intend to serve as sponsors to the bill. The purpose in reviewing and changing language in cooperation with members of the Board of Social Work Examiners is to propose a licensure system that the members of the Board of Social Work Examiners support and, if the legislation is adopted, implement. She thanked the Board and its members for all of their time and input on the draft legislation. She added that the final report of the Workgroup was distributed to the Governor and Legislature several months ago. Boos asked if anyone had any issues with the language and advised it

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was up to the Board if they wanted to vote to accept the recommendations of the Chairman and Forgy to adopt the Applied Behavior Analyst Licensure legislation as presented and discussed.

The Board could then vote at the next regular meeting and take a legislative position at that point. Forgy moved that the subcommittee recommends approving the Applied Behavior Licensure as discussed to be voted on at the next regular meeting. Stratman seconded. Motion carried by roll call vote; Herrboldt, yes; Forgy, yes; Chesley, yes; Stratman, yes. Herrboldt advised this will be an agenda item at the next meeting scheduled for February 2, 2016. Tellinghuisen asked when the draft will be going to the legislature. Boos advised it has been transmitted to Legislative Research Council and she expects that the bill will be introduced at the end of this week. Boos indicated that she would inform Gloria Pearson that the members of the Social Work Board worked diligently on the language in the bill and their recommendations were incorporated into the final draft, but based on the advice of the Board's attorney the Board could not take a final action on the approval of the legislation. The members will consider at the February meeting. At the request of the Chairman, Boos will provide the bill number to the Board office.

Chesley moved and Stratman seconded to adjourn the meeting at 11:45AM. Motion carried by roll call vote; Herrboldt, yes; Forgy, yes; Chesley, yes; Stratman, yes.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

Carol Tellinghuisen  
Executive Secretary